

By signing below, I understand, affirm, and/or agree that:

- The information provided in this application for employment is true, correct, and complete.
- My hiring is contingent upon satisfactory verification of asserted past educational and employment experiences. If employed, any misstatement or omission of fact on this application may result in my termination.
- If offered employment, this offer is contingent upon successful completion of a post-offer pre-employment physical capability screen (and/or medical examination) administered by a Company-designated therapist (physician).
- The post-offer pre-employment physical capability screen (and/or medical examination) is required in order to establish my physical and mental ability to perform the work for which I will be assigned to do.
- An integral part of the physical evaluation process is a drug screen, which I hereby voluntarily agree to take. I authorize the Company to conduct this test.
- If the results of the drug screening tests prove to be positive, it is agreed that such results shall constitute sufficient cause for revoking the offer of employment with H. M. Stauffer & Sons, Inc.
- If employed, any misstatement or omission of fact during the post-offer pre-employment physical evaluation process may result in my termination.
- If employed, my employment will be "at will" employment and may be terminated by either the Company or myself at any time, and with or without cause.
- It is the policy of H. M. Stauffer & Sons, Inc. not to discriminate against any applicant for employment because of age, race, color, religion, ancestry, sex, national origin, handicap, disability, veteran status, or sexual orientation.

Applicant Signature _____ **Date** _____

H. M. Stauffer & Sons, Inc.
33 Glenola Drive
PO Box 567
Leola, PA 17540
717-656-2811

Updated 2008



Application for Employment

Full Name _____

Last
First
Middle Initial

Address _____

Street or P. O. Box
City
State
Zip Code

Telephone _____ **Social Security #** _____

Email _____
Internet Address

Position Desired _____ **Pay Desired** _____

Are you available for full-time work? ___Yes ___No **Overtime?** ___Yes ___No

Are you legally eligible to work in the United States? ___Yes ___No

Are you 18 years old or older? ___Yes ___No **Who referred you?** _____

Do you have any personal commitments which will cause you to miss time from work if you are hired? ___Yes ___No

List names of relatives or friends working for us _____

List all schools attended:

High School	Town & State	Last Year Attended	Degree

College/Trade School	Town & State	Last Year Attended	Degree

Branch of Military	Years Served	Title at Discharge

Other School Attended	Town & State	Years Attended	Degree

Have you been convicted of a crime in the past ten years, excluding summary offenses and misdemeanors, which has not been annulled, expunged or sealed by a court? ___Yes ___No If you answered "yes", please explain _____

Previous Employment: Please give complete and accurate information beginning with your most recent employer.

Last Employer _____	Phone # _____
Address _____	
Street or P. O. Box	City State Zip Code
I worked for this company from _____ to _____	
I earned \$ _____ per hour. My supervisor's name was _____	
My job duties included _____	

I am no longer working for this company because _____	

Any comments? _____	

Employer _____	Phone # _____
Address _____	
Street or P. O. Box	City State Zip Code
I worked for this company from _____ to _____	
I earned \$ _____ per hour. My supervisor's name was _____	
My job duties included _____	

I am no longer working for this company because _____	

Any Comments? _____	

Employer _____	Phone # _____
Address _____	
Street or P. O. Box	City State Zip Code
I worked for this company from _____ to _____	
I earned \$ _____ per hour. My supervisor's name was _____	
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Employer _____	Phone # _____
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Any comments? _____	